



Mini-Grant Application

What is NEASHC? The Northeast Ag Safety and Health Coalition (NEASHC) is a professional development and networking program for farm safety and health educators. Hailing from Maine to West Virginia*, NEASHC members share cutting-edge as well as tried-and-true training methods. They exchange ideas, and they share their individual, specialized knowledge on specific topics. The group meets annually for demonstrations, brainstorming, and hands-on training to deepen their understanding on a variety of ag safety topics. NEASHC currently consists of state representatives from ten states, as well as additional members throughout the Northeast region. Membership in NEASHC is free. If you are not a member, please complete the information at this link: <https://necenter.org/neashc-member-login/>

What are NEASHC Mini-Grants? The NEASHC Mini-Grant is an opportunity for states in the Northeast region to receive \$1,000 award for activities that promote agricultural safety and health in rural communities of the Northeast states. Examples of mini-grant projects include but are not limited to the following examples: health screening (e.g., tetanus shots, skin cancer screenings), farm safety day, building an ag safety demonstration, and constructing a safe play area demonstration area. The mini-grant application guidelines are listed below:

- *Eligibility:* Any organization that provides a safety- or health-related service, outreach, or education to people in rural and/or agricultural areas.
- *Partnering Requirements:* Applicants must work with a NEASHC State Representative (listed in the Coalition Member Directory: <https://necenter.org/portfolio/training-for-trainers/> to submit the application; and you may want to consider partnering with an outside organization if your organization has high in-kind costs.
- *Administrative Requirement:* Sign a short, temporary contract with Bassett Healthcare/Northeast Center, and provide a W9.

Grant Awards: Following award notifications, and when administrative requirements are received, checks will be distributed in approximately six - eight weeks.

Mini-Grant Timeline

- Request for Applications: September 1, 2025
- Application Due: October 31, 2025
- Notification of Awards: Early December 2025
- Project Completion Deadline: No later than August 31, 2026
- Closeout report due 60 days after completion of project

Grant Deliverables

- Present your project at a NEASHC quarterly Zoom meeting within 6 months after the completion of the project. Presentations will be approximately 10 minutes.

- Provide a two-page closeout report that includes an overview of the project, impact, and at least 4 photos.
- Include signed photo release provided to you by Bassett Medical Center/Northeast Center.

Questions about the NEASHC and the mini-grant can be directed to Pauline Boyer at pauline.boyer@bassett.org or Linda Fetzer at lmf8@psu.edu. This work was supported by the National Institute for Occupational Health and Safety (NIOSH) Grant # 2 U54OH007542.

Application Rules

Applications must be submitted by 5:00 PM ET on October 31, 2025, by emailing them to Pauline Boyer at pauline.boyer@bassett.org.

It is limited to four pages, and you should use a minimum font size of 12.

Preference will be given to those applications that do not include indirect costs.

In an effort to make this process as easy as possible, you do have some flexibility in your grant application layout; however, all applications **MUST** include all of the following:

Title of Project:

Organization Name:

Contact Person:

Organization Address:

Phone Number:

Email Address:

Are you a NEASHC member?

Yes or No (If not, follow the link at the top of Page 1 to sign up to be a member prior to submitting the application.)

Name of the NEASHC State Representative with whom you are working on this project?

Description/Summary of Project (500 words or less.)

What is the importance to the agricultural community? How does this project meet a need in the agricultural community?

Project Timeline

Provide a detailed description of the timeline that includes preparation, purchasing of products/services, event, etc.) *Example heading to use for timeline:*

- *Grant notification*

- *Planning phase*
- *Event*
- *Reporting*
- *Submission*

Proposed Impact (250 words or less)

Outline the outputs and outcomes for this project.

- *Example Output – Dermatologist completed 30 skin cancer screenings.*
- *Example Outcome – Five people were referred to their physician*

Proposed Budget

Outline, in detail, how the funds will be used for this project. Examples of budget categories include the following:

- Salary/stipend (e.g., guest speaker, dermatologist, etc.)
- Travel
- Materials and supplies (e.g., tetanus shots, materials to build a demonstration, educational handouts, etc.)
- Any other expenses incurred during this project.

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- Examples of previous completed applications can be provided upon request.

States included in NEASHC: Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania and Rhode Island, Vermont, and West Virginia